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**MINUTES OF A REGULAR MEETING
OF THE HOUSING AND REDEVELOPMENT
AUTHORITY OF AUSTIN, MINNESOTA**

1.) Roll Call.

Date & Time: January 16, 2020 at 3:30 PM

Commissioners Present: Jason Baskin
Laura Helle
Paul Fischer
Jerome McCarthy
Carole Granholm
Marv Repinski
Vernon Lippert

Commissioners Absent: None

HRA Staff Present: Taggert Medgaarden, Executive Director
Angela Felten, Finance Director
Lori Wieseler, Administrative Assistant

2.) Approval of Minutes.

It was moved by Commissioner Baskin and seconded by Commissioner Fischer to approve minutes of the regular meeting held on December 19, 2019 and also from the meeting held on November 21, 2019. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

3.) Approval of Accounts Payable.

Motion was made and seconded by Commissioners Repinski and Lippert to authorize payment of the list of accounts payable. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

4.) Election of Officers:

With the start of a new year comes time to elect the new officers for the upcoming year. The slate of officers was presented including Jerome McCarthy, Chair; Vernon Lippert, Vice Chair; and Jason Baskin, Secretary. Motion was made and seconded by Commissioners Repinski and Granholm to approve the slate of officers. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried. Thank you officers!

5.) Resolution to Approve transfer of Property @ 1010 Oakland Ave W from the Austin Port Authority to the Housing and Redevelopment Authority of Austin (HRA)

At their December 31, 2019 meeting the Austin Port Authority initiated the transfer of property located at 1010 W Oakland Avenue to the Housing and Redevelopment Authority (HRA). For such transfers there is a 20 day grace period before it can become final. The HRA will accept the said property on January 21, 2020 barring any contingencies. Motion was made and seconded by Commissioners Baskin and Lippert to approve the transfer of property. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

6.) Public Housing

a. Change order # 3—TT Painting Project

There were a couple areas that were unintentionally left out of the initial estimate: the mail room and the NE & SW entrance ceilings and sprinkler pipes. Also the main lobby trim around the windows and doors. Total cost for these extra areas to be \$ 1630.00. Motion was made and seconded by Commissioners Helle and Lippert to approve Change order # 3 for the additional \$1630.00. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

b. Scattered Sites—REAC

With the final scores in: SS=96, TT=96 & PP=97, ED Medgaarden went on record to give credit to the staff for all of their hard work in making this possible. Very proud of the work they do.

7.) Executive Director Reports:

a. Chip Loan Program changes

ED Medgaarden has been looking into the idea of expanding on our current CHIP loan program. While we would still be working with individuals on loans within the current parameters, we are hoping to expand said parameters for persons who may want to update or upgrade their current home to improve its value and marketability. ED Medgaarden would like to revisit this at next months meeting after he has had more time to fine tune the details of how to proceed.

b. Former Gold Cross building update

Since our December meeting we have gotten news that the damage to the former Gold Cross property will be covered by our property insurance. There initially was a possible issue about the state of the ownership but that has been resolved. Staff is now in the process of building a scope of work to be done and then it will be putting some of that work out for bids. Updates will follow in coming months.

c. HAI Group property inspections

HAI is our property liability insurance provider and they would like to personal inspect our properties. Given that there have been a couple fires over the last several years, this wasn't unexpected. Staff is taking steps to ensure that all safety issues are being addressed.

8.) Adjourn.

There being no further business it was moved by Commissioner Fischer and seconded by Commissioner Helle to adjourn the meeting. All present voted in favor of the motion, none in opposition thereto. The motion was passed and carried.

SEAL

Jerome McCarthy, Chair

Jason Baskin, Secretary