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**MINUTES OF THE REGULAR MEETING
OF THE HOUSING AND REDEVELOPMENT
AUTHORITY OF AUSTIN, MINNESOTA**

January 19, 2011

1.) Roll Call.

The regular meeting of the Housing & Redevelopment Authority of Austin, MN was held January 19, 2011 at 4:30 P.M. at the HRA Office. The meeting was called to order by Acting Chair Poshusta. Present were Commissioners Schlieve, Repinski, and Prenosil. Also present were Executive Director Hurm, Finance Director Detloff, Deputy Director for Community Development Smith, Family Housing Director Mattson, and DCA Director John Garry. Roger Boughton was present in an unofficial capacity pending confirmation of his appointment as HRA commissioner by the city council.

2.) Approval of Minutes.

It was moved by Commissioner Prenosil and seconded by Commissioner Schlieve to approve the minutes of the regular meeting of November 17, 2010. All present voted in favor thereof, none in opposition thereto. The Acting Chair declared the motion passed and carried.

3.) Approval of Accounts Payable.

It was moved by Commissioner Repinski and seconded by Commissioner Prenosil to authorize payment of the list of accounts payable. All present voted in favor of the motion, none in opposition thereto. The Acting Chair declared the motion passed and carried.

4.) Reports:

- a. **DCA - Report by John Garry.** John Garry spoke about what his job entails on a typical day. He recently

met with participants in leadership Austin and accompanied them to meeting with leaders of local businesses both large and small. He regularly meets with representatives of businesses that may be interested in expanding in Austin. He regrets that most of his interactions with potential developers are confidential by necessity. He works to maintain communication with local business and government, realizing that economic development is most likely to come from within the community.

A meeting scheduled for February 16, 2011 at the Hormel Historic Home was announced. Community leaders from Dubuque Iowa will offer a presentation on development strategies that have contributed to Dubuque being named the number one small city to raise a family by Forbes Magazine. RSVP's for the meeting will be sent in February. HRA Commissioners will be invited. Commissioner Repinski commented on the potential for apartment development on the second floors of downtown buildings. Sarah Douty will discuss this at a future meeting.

b. Review City resolution staggering HRA board terms.

The City Council passed a resolution at a recent meeting staggering the expirations of the terms of HRA commissioners. The aim of the resolution is to have one term expire per year so that continuity on the board can be maintained. Commissioner Prenosil requested a written opinion from the City Attorney on whether the process of naming commissioners and establishing terms of office is in compliance with state statutes.

5.) Election of Officer(s) to fill vacant position(s).

It was moved by Acting Chair Poshusta and seconded by Commissioner Schlieve to name Commissioner Repinski as Chairman of the HRA Board of Commissioners. All present voted in favor of the motion, none in opposition thereto, The Acting Chair declared the motion passed and carried.

6.) HRA Owned Housing:

a. Scattered Sites - Award bid to install tub surrounds and shower valves. Karen Mattson presented the bid result for installation of new tub surrounds and shower valves at thirteen scattered site units. This

remodel has been done on two units and HRA staff is very happy with the process and finished product. Two bids were solicited and one received. It was in line with the project estimate. Karen Mattson recommended approval. It was moved by Commissioner Prenosil and seconded by Commissioner Schlieve to accept the bid for \$31,720.00 from Bath Fixer. All present voted in favor of the motion, none in opposition thereto. The Acting Chair declared the motion passed and carried.

b. Courtyard & Chauncey – Report on painting quotes. Bid was awarded by Executive Director. Quotes for apartment painting at Austin Courtyard and Chauncey Apartments were solicited. The Executive Director awarded the contract to Mike Hodnefeld, who submitted the lowest quote. His work will be monitored to insure he abides by the performance schedule.

7.) Other Business:

a. Deferred Compensation Plan – Resolution to add Roth Amendment. Recent law changes have made it possible to offer Roth Contributions as an optional feature of the 457 deferred compensation plan with Security Benefit. The change simply offers another investment vehicle for participants in the HRA's 457 deferred compensation plan. The following resolution was introduced by Commissioner Repinski and seconded by Commissioner Prenosil.

**RESOLUTION #501
RESOLUTION ADDING ROTH ELECTIVE DEFERRALS TO THE
DEFERRED COMPENSTION PLAN**

All present voted in favor of the resolution, none in opposition thereto. The acting Chair declared the resolution passed and adopted.

9.) Adjournment: There being no further business it was moved by Commissioner Prenosil and seconded by Commissioner Poshusta to adjourn the meeting. All present voted in favor of the motion, none in opposition thereto. The acting Chair declared the motion passed and carried.

Joyce Poshusta, Acting Chair

SEAL

Shirley Schlieve, Secretary