

**MINUTES OF THE REGULAR MEETING
OF THE HOUSING AND REDEVELOPMENT
AUTHORITY OF AUSTIN, MINNESOTA**

April 1, 2009

1.) Roll Call.

The regular meeting of the Housing and Redevelopment Authority of Austin, Minnesota was held April 1, 2009 at 4:30 P.M. at the HRA Office. The meeting was called to order by Chairman Nelson. Present were Commissioners Pacholl, Schlieve, McAlister, and Clennon. Also present were Executive Director Hurm, Deputy Director for Community Development Smith, and HRA Finance Director Detloff. Commissioners Martin and Lang were absent.

2.) Approval of the meeting minutes of February 18, 2009.

It was moved by Commissioner Pacholl and seconded by Commissioner Clennon to approve the minutes of the regular meeting of February 18, 2009. All present voted in favor thereof, none in opposition thereto. The Chairman declared the motion passed and carried.

3.) Public Housing:

Resolution to accept the Capital Fund Grant for fiscal year 2009 from the American Recovery and Reinvestment Act. (ARRA). The Austin HRA has been granted \$745,479.00 through the American Recovery and Reinvestment Act. A budget estimate for use of the funds was presented. All funds must be used for improvement projects at the Twin Towers, Pickett Place, or Scattered Site Public Housing. Planned improvements include replacing the fire alarm system at the Twin Towers and Pickett Place, replacing windows at Pickett Place, and installing water saving handicap-height toilets at the Twin Towers and Pickett Place.

The following resolution was introduced by Commissioner Pacholl and seconded by Commissioner Schlieve.

RESOLUTION #470

**RESOLUTION APPROVING THE CAPITAL FUND GRANT PROGRAM
ANNUAL STATEMENT FOR GRANT #MN46S08550109 FOR FISCAL
YEAR 2009 AMERICAN RECOVERY AND REINVESTMENT ACT (ARRA)**

All present voted in favor of the resolution, none in opposition thereto. The Chairman declared the resolution passed and adopted.

Updates on the status of the open Capital Fund Program Grants for the years of 2006, 2007, and 2008 were also presented along with the long range action plan for the years 2009 through 2012.

4.) Market Rate Housing (Courtyard and Chauncey Apts.):

- a. Award of bid for lawn mowing.** Bids for lawn mowing at the Courtyard and Chauncey Apartments were presented. Terry Plath of All Seasons Maintenance questioned if the HRA had verified that Austin's Caretaker, Parker Bracken, understood the job and could perform for the quoted price. He was told that Austin's Caretaker stood by their bid and had all required insurance.

It was moved by Commissioner McAlister and seconded by Commissioner Clennon to award the lawn mowing contract for Austin Courtyard and Chauncey Apartments to Austin's Caretaker. All present voted in favor of the motion, none in opposition thereto. The Chairman declared the motion passed and carried.

- b. Award bid for carpet & pad.** Two bids were presented to the Board - One for providing carpet and pad and the other for installation of that material at Chauncey Apartments.

It was moved by Commissioner McAlister and seconded by Commissioner Pacholl to award the contract for providing 2500 square yards of carpet and pad only for Chauncey Apartments to the low bidder Michael Hodnefield. All present voted in favor of the motion, none in opposition thereto. The Chairman declared the motion passed and carried.

c. **Award bid for installation of carpet.** It was moved by Commissioner McAlister and seconded by Commissioner Pacholl to award the bid for carpet installation at Chauncey Apartments to the low bidder Michael Hodnefield. All present voted in favor of the motion, none in opposition thereto. The Chairman declared the motion passed and carried.

Other Business:

a. **Motion to deed land to the City of Austin in the Whittier project area.** The HRA owns a parcel of land in Lot 1, Block 2, of Whittier Place Addition. The City of Austin is planning a pedestrian bridge and path that will pass through the HRA parcel. An easement from the HRA has been requested to allow the project. The parcel is in the flood plain and HRA has no use for it. It is currently being maintained by the Austin Park and Recreation Department. The HRA desires to transfer this parcel of land to the City of Austin.

It was moved by Commissioner Pacholl and seconded by Commissioner Schlieve to deed the subject property to the City of Austin. All present voted in favor of the motion, none in opposition thereto. The Chairman declared the motion passed and carried.

The Deed to the subject property will be offered to the City Council at their next regular meeting. If for any reason the City Council refuses to accept the Deed it was moved by Commissioner Pacholl and seconded by Commissioner Clennon to grant the requested easement over the subject parcel to the City of Austin. All present voted in favor thereof, none in opposition thereto. The Chairman declared the motion passed and carried.

b. **Election of Officers: 2 year term from 2/1/09 to 1/31/11.** It was moved by Commissioner McAlister and seconded by Commissioner Clennon to nominate **Jay Nelson as Chairman.** There being no additional nominations it was moved by Commissioner McAlister and seconded by Commissioner Clennon to close the nominations for Chairman. All present voted in favor of the motion, none in opposition thereto. The Chairman declared the motion passed and carried.

It was moved by Chairman Nelson and seconded by Commissioner Clennon to nominate **Richard Pacholl as Vice-Chairman**. All present voted in favor thereof, none in opposition thereto. The Chairman declared the motion passed and carried. There being no additional nominations it was moved by Commissioner Clennon and seconded by Commissioner McAlister to close the nominations for Vice-Chairman. All present voted in favor thereof, none in opposition thereto. The Chairman declared the motion passed and carried.

It was moved by Commissioner Pacholl and seconded by Commissioner McAlister to nominate **Shirley Schlieve as Secretary**. All present voted in favor of the motion, none in opposition thereto. The Chairman declared the motion passed and carried. It was moved by Commissioner McAllister and seconded by Commissioner Clennon to close the nominations for Secretary. All present voted in favor thereof, none in opposition thereto. The Chairman declared the motion passed and carried.

The nominees for Chairman, Vice-Chairman, and Secretary of the HRA Board of Commissioners were elected by acclamation.

c. Set meeting date: It was determined to select 4:30 P.M., Wednesday, April 29, 2009, as the date of the next HRA meeting.

Adjournment: There being no further business it was moved by Commissioner McAlister and seconded by Commissioner Pacholl to adjourn the meeting. All present voted in favor thereof, none in opposition thereto. The Chairman declared the motion passed and carried.

Jay Nelson, Chairman

SEAL

Shirley Schlieve, Secretary

