



308 Second Ave. NE, Austin, MN 55912
Phone 507-433-1866 Fax 507-433-8317
Website www.austinhra.org

REGULAR MEETING AGENDA

THURSDAY, JUNE 21, 2018 @ 4:30 PM

Please let Jon or Sherri know if you cannot attend this meeting.

Four Commissioners must be present to constitute a quorum.

1. **Roll Call.**
2. Approve **Meeting Minutes** of May 17, 2018 Regular Meeting.
3. Review **Accounts Payable** Invoices.
4. **Executive Director Reports:**
 - a. Twin Towers – Motion to approve Change Order #2 for the kitchen cabinet project.
 - b. Discuss future contribution to DCA.
 - c. Discuss changing pension and deferred compensation provider.
5. **Adjourn.**



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**MINUTES OF A REGULAR MEETING
OF THE HOUSING AND REDEVELOPMENT
AUTHORITY OF AUSTIN, MINNESOTA**

1.) Roll Call.

Date & Time: June 21, 2018 at 4:30 PM

Commissioners Present: Janet Anderson, Vice-Chair
Jerome McCarthy, Secretary
Marvin Repinski
Carole Granholm
David Hagen
Vernon Lippert

Commissioners Absent: Judy Enright, Chair

HRA Staff Present: Jon Erichson, Executive Director
Sherri Detloff, Finance Manager

There being a quorum, the meeting was called to order by Vice-Chair Anderson.

2.) Approval of Minutes.

It was moved by Commissioner McCarthy and seconded by Commissioner Hagen to approve minutes of the regular meeting held on May 17, 2018. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

3.) Approval of Accounts Payable.

It was moved by Commissioner Repinski and seconded by Commissioner Hagen to authorize payment of the list of accounts payable. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

4.) Executive Director Reports:

a. Twin Towers – Motion to approve Change Order #2 for the kitchen cupboard project.

Wagner Construction provided a quote to replace the 2-compartment sink and range hood in the 2 bedroom apartment at Twin Towers for \$660 in conjunction with replacing the cabinets in that apartment.

It was moved by Commissioner Hagen and seconded by Commissioner McCarthy to approve said Change Order #2 for \$660. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

b. Discuss future contribution to DCA.

The HRA currently provides \$12,000 per year to the DCA for economic development activities. The Executive Director wanted some input from the Board as to what amount should be budgeted for the DCA again this coming fiscal year. After some discussion it was felt that the contribution should remain at \$12,000 again for the upcoming HRA fiscal year.

c. Discuss changing Pension provider.

The Executive Director notified the Board that one of the HRA goals was to evaluate the current pension and deferred compensation provider plans. An employee committee has been formed and is in the process of evaluating proposals. Staff will be given a recap of the proposals for their review and based on the analysis and employees a recommendation will be given to the Board at the July Board meeting.

5.) Adjourn:

There being no further business it was moved by Commissioner Anderson and seconded by Commissioner Repinski to adjourn the meeting. All present voted in favor of the motion, none in opposition thereto. The motion was passed and carried. The meeting was adjourned at 5:30 PM.

SEAL

Janet Anderson, Vice-Chair

Jerome McCarthy, Secretary