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**MINUTES OF THE REGULAR MEETING
OF THE HOUSING AND REDEVELOPMENT
AUTHORITY OF AUSTIN, MINNESOTA**

September 20, 2012

1.) Roll Call.

The regular meeting of the Housing & Redevelopment Authority of Austin was held September 20, 2012 at 3:30 PM at the HRA Office. Present were Commissioners Repinski, Poshusta and Prenosil. Also present were Executive Director Hurm, Finance Director Detloff and Property Manager Volstad. Also present from DCA was John Garry. There being a quorum, the meeting was called to order by Chairman Repinski. Commissioners Boughton and Schlieve were absent.

2.) Approval of Minutes.

It was moved by Commissioner Poshusta and seconded by Commissioner Prenosil to approve the minutes of the regular meeting of August 16, 2012. All present voted in favor thereof, none in opposition thereto. The Chairman declared the motion passed and carried.

It was moved by Commissioner Poshusta and seconded by Commissioner Prenosil to approve the minutes of the special meeting of August 30, 2012 to review candidates resumes and interview choices. All present voted in favor thereof, none in opposition thereto. The Chairman declared the motion passed and carried.

3.) Review of Accounts Payable.

Finance Director Detloff added three additional invoices to the list of Accounts Payable for authorization. Two were for JB Siding and Roofing for \$3,612.89 for extras and \$5,211.00 the final contract payment on the Scattered Sites roofing project and one for Jim and Dudes Plumbing for \$19,355.00 the final contract payment on the Twin Towers Lavatory Faucets and misc. plumbing project.

It was moved by Commissioner Poshusta and seconded by Commissioner Prenosil to approve the accounts payable which included the three additional invoices stated above. All present voted in favor thereof, none in opposition thereto. The Chairman declared the motion passed and carried.

4.) Public Housing:

a. **Resolution to approve the Public Housing Budgets for fiscal year end 9/30/2013.** Finance Director Detloff presented the budgets for Twin Towers, Pickett Place and Scattered Sites for the fiscal year ending 9/30/2013. The current year's budget was shown as a comparison to the proposed upcoming year's budget. Significant changes were explained between years. Ms. Detloff explained that the operating subsidy from HUD is anticipated to be re-instated in 2013. The Austin HRA did not receive any subsidy in 2012 because of our large public housing reserve balance.

The following resolution was introduced by Commissioner Repinski and seconded by Commissioner Poshusta.

**RESOLUTION #535
PHA BOARD RESOLUTION APPROVING OPERATING BUDGET
FOR FISCAL YEAR 10/1/2012 TO 9/30/2013**

All present voted in favor of the resolution, none in opposition thereto. The Chairman declared the resolution passed and adopted.

b. **Resolution to close out Capital Fund Grant Year 2010:** The Capital Fund Grant for 2010 in the amount of \$568,832 has been fully expended. The following resolution was introduced by Commissioner Prenosil and seconded by Commissioner Poshusta.

**Resolution #524
Resolution Approving the Final Performance
And Evaluation Report for the
2010 Capital Fund Grant #MN46P08550110**

All present voted in favor of the resolution, none in opposition thereto. The Chairman declared the resolution passed and adopted.

c. **Report Card from HUD for FYE 9/30/11 - High Performer designation.**

HUD issued our Score Report for Public Housing for the fiscal year ending 9/30/11. HUD scores each housing authority in the areas of Physical Assessment, Financial Assessment, Management Assessment and timely expenditure of Capital Grant dollars. The Austin HRA scored 93 out of 100 giving us a "High Performer" designation.

5.) Executive Director Reports:

a. **Executive Director (ED) Position - Finalize Interview questions for candidates.**

Interview questions were finalized and someone from the Interview committee was assigned to each category of questions to ask the candidates. Interviews will take place on Friday, September 28, 2012 with the following candidates: 8:30 AM with Julie Ackland, 10:00 AM with Marty Smith and 1:00 PM with Jon Erichson.

b. **Discussion by Commissioner Repinski to interview more candidates.**

Commissioner Repinski thought there should be more Candidates interviewed than three. Commissioner Poshusta Suggested that the Board interview the three candidates chosen first and then possibly look at more candidates after discussion by the entire Board.

6.) Other Items:

a. **Austin Main Street Project.**

Commissioner Repinski was contacted by the Austin Main Street Project to revisit the action that was taken by the HRA Board at the 7/19/12 HRA Board meeting in which the funding for the store front easements were to be individually brought before the HRA Board as projects occurred instead of one lump sum being transferred to the Port Authority. Commissioner Repinski said he would contact Craig Byrum, Austin Main Street Project Chair, to come to the October board meeting to discuss this further.

b. **Vision 2020.**

Commissioner Repinski reported that he will be attending two Vision 2020 initiatives in which he would like the Austin HRA to be a "player". They are: Revitalization of Austin Utilities Building and Downtown Austin a Destination Point. He encouraged the Executive Director and other Board

members to become involved in these meetings also.
Executive Director Hurm is a member of the "Downtown Austin
a Destination Point" Committee.

7. Adjourn:

There being no further business it was moved by
Commissioner Poshusta and seconded by Commissioner
Prenosil to adjourn the meeting. All present voted in
favor of the motion, none in opposition thereto. The
Chairman declared the motion passed and carried. The
meeting was adjourned at 5:00 PM.

Marvin Repinski, Chair

SEAL

Marilyn Prenosil, Secretary