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**MINUTES OF A REGULAR MEETING
OF THE HOUSING AND REDEVELOPMENT
AUTHORITY OF AUSTIN, MINNESOTA**

1.) Roll Call.

Date & Time: December 19, 2019 at 3:30 PM

Commissioners Present: Jerome McCarthy, Chair
Laura Helle
Carole Granholm
Vernon Lippert
Jason Baskin

Commissioners Absent: Marvin Repinski
Paul Fischer

HRA Staff Present: Taggert Medgaarden, Executive Director
Angela Felten, Finance Manager
Lori Wieseler, Administrative Assistant

There being a quorum, the meeting was called to order by Chair McCarthy.

2.) Approval of Minutes.

Due to a staff error the minutes were not made available to the Commissioners to review before the meeting. They will be brought to next months' meeting for approval.

3.) Approval of Accounts Payable.

It was moved by Commissioner Baskin and seconded by Commissioner Helle to authorize payment of the list of accounts payable. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

4.) Public Housing and Section 8:

a. Public Housing—REAC @ Pickett Place and Scattered Sites

During the last month we have had REAC inspections on all of our public housing units Twin Towers and Pickett Place both scored very well, 96 & 97 respectively.

We had not received the final score for the Scattered Sites but all indications were that it went very well also.

b. Change order #2-TT Painting project

The original estimate for the painting project at Twin Towers did not include painting around the doors and windows on the main level. Flaherty painting put in a change order in the amount of \$3467 for this extra work. It was moved by Commissioner Baskin and seconded by Commissioner Helle to authorize change order #2 for the Twin Towers painting project. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

5.) Executive Director Reports:

a. Gold Cross Building

ED Medgaarden updated the board members on the fire at the former Gold Cross building. Two of our trucks were in the garage when it burned. Initially the insurance company thought the trucks could be cleaned but we soon realized that this would not be the case. ED Medgaarden spoke with the insurance company and they agreed they should be totaled. In regards to the house, there is a complication as to whether or not we were covered. It is our belief that since we submitted all of the paperwork to our insurance company in the same manner as always that this issue will be resolved. ED Medgaarden has referred the issue to City Attorney Craig Byram for assistance. It is the intent of the HRA to rebuild/restore the office space and garage on its site.

b. Fox Pointe Easement

The land that is used as the bike trail on the Fox Pointe site was plotted but needs to be recorded on the deed for the property. Motion was made and seconded by Commissioners Helle and Lippert to proceed with recording the easement for the bike trail on the Fox Pointe Site. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

c. Chip Loans

Ed Medgaarden explained to the board an idea he had about expanding our CHIP loan program. He met with Miranda Moen, an architectural designer in Austin, about expanding our program to assist people who would like to improve/update their home. Originally the program was meant to meet safety and structure issues. The new guidelines would allow for additions or updates to help people maintain the value in the properties. The idea is still in the planning stages but everyone seemed to be in favor of going forward.

d. Area Housing Taskforce

Commissioner Baskin was approached by COC Co-chair Elaine Hansen about putting together a Housing Taskforce to bring the community together on how to deal effectively with the housing shortage in Austin. The idea is meant to get everyone in the community on the same page in regards to the issue and how we as a community can help with it.

e. Approve Purchase of Two Trucks

As discussed under the Gold Cross Building, two of the HRA work trucks were destroyed in a fire. Staff is in the process of finding two replacements for them but will need approval from the board for the purchase. Motion was made and seconded by Commissioners Lippert and Helle to approve the purchase of two replacement vehicles for the HRA via government contract pricing. All present voted in favor thereof, none in opposition thereto. Motion was declared passed and carried.

6.) Adjourn

There being no further business it was moved by Commissioner Lippert and seconded by Commissioner Baskin to adjourn the meeting. All present voted in favor of the motion, none in opposition thereto. The motion was passed and carried.

Jerome McCarthy, Chair

SEAL

Jason Baskin, Secretary